

Australian Communications Consumer Action Network

ACN: 133 719 678

**Minutes of Annual General Meeting
held on
Thursday 12 October 2023
Hybrid meeting held at
ACCAN Office, 320 Pitt Street, Sydney
and via Video Conference.**

1. Welcome

Julian Thomas, ACCAN Chairperson, welcomed all ACCAN members and guests and declared the ACCAN Annual General Meeting (AGM) open.

The Chairperson acknowledged the traditional owners of the land.

2. Declaration of Proxies – Quorum Count

2.1 Proxies

Name	Membership/ Organisation	Proxy Holder
Able Australia	Organisation	Chair of the Meeting
Adult Learning Australia	Organisation	Chair of the Meeting
Association of Independent Retirees	Organisation	Chair of the Meeting
Care Inc.	Organisation	Chair of the Meeting
Consumer Credit Legal Service WA	Organisation	Chair of the Meeting
Consumer Policy research Centre	Organisation	Chair of the Meeting
Deafness Forum	Organisation	Chair of the Meeting
Financial Counsellors' Association of WA	Organisation	Chair of the Meeting
Women's Legal Services Australia	Organisation	Chair of the Meeting
Council on the Ageing Australia (COTA)	Organisation	Corey Irlam - COTA
Delia Rickard PSM	Individual	Chair of the Meeting
Dr Derek Wilding	Individual	Chair of the Meeting
Victoria Rubensohn AM	Individual	Chair of the Meeting
Erin Turner	Individual	Chair of the Meeting
Gunela Astbrink	Individual	Chair of the Meeting
Gerard Goggin	Individual	Chair of the Meeting
Nan Bosler	Individual	Chair of the Meeting
Rachael Milfull	Individual	Chair of the Meeting
Justine Humphry	Individual	Chair of the Meeting
Sarah Willson	Individual	Chair of the Meeting

2.2 Quorum

The ACCAN Constitution (Clause 15.2) states that 20% of Voting Members must be present in person or by proxy. The Chairperson advised the meeting that there was a quorum. A total of 37 ACCAN members were present in person or had given a proxy.

2.3 Present

Name	Membership
Centre For Accessibility Australia (Scott Hollier)	Organisation
Consumers' Federation of Australia (Gerard Brody)	Organisation
Council on the Ageing Australia (Corey Irlam)	Organisation
Internet Australia (Cheryl Langdon-Orr)	Organisation
Isolated Children's Parents' Association Australia (Louise Martin)	Organisation
Women's Legal Service NSW (Helen Campbell)	Organisation
Ann Waterford	Individual
Bobbie Blackson	Individual
Cheryl Langdon-Orr	Individual
Chris Dodds	Individual
David Havyatt	Individual
Holly Raiche	Individual
Ian Binnie	Individual
James Newton	Individual Non-Voting
Julian Thomas	Individual
Keith Besgrove	Individual
Len Bytheway	Individual
Vince Humphries	Individual

Total of 18 Financial Members present and represented.

2.4 In Attendance

Name	Organisation/Association
Andrew Williams	ACCAN CEO
Yuriko Hoshi	ACCAN Returning Officer & Business Manager & Company Secretary
Tanya Karliychuk	ACCAN Director of Operations
Richard Van Der Male	ACCAN Digital Assets Manager
Kelly Lindsay	ACCAN Consumer Engagement & Membership Officer
Alec Bennetts	ACCAN Media and Communications Officer
Audrey Reoch	ACCAN Senior Economic Adviser
Elise Ackland	Accessible Telecoms Project Lead
Laetitia Kwan	ACCAN Grants and Research Assistant
Wayne Hawkins	ACCAN Director of Inclusion
Kate Evans	ACCAN EA & Events Coordinator. Minute Taker
Carmel Humbley	Captioner
Kasey Allen	Captioner
Erin Drummond	Auslan Interpreter
Jodie Bibiana	Auslan Interpreter
Vanessa Patricio	Mosaic Audit & Consulting. Auditor

3. Apologies

Name	Membership
Able Australia	Organisation
Adult Learning Australia	Organisation
Association of Independent Retirees	Organisation
Care Inc.	Organisation
Consumer Credit Legal Service WA	Organisation
Consumer Policy research Centre	Organisation
Deafness Forum	Organisation
Financial Counsellors' Association of WA	Organisation
Women's Legal Services Australia	Organisation
Regional Development Australia NT	Organisation
Delia Rickard PSM	Individual
Dr Derek Wilding	Individual
Victoria Rubensohn AM	Individual
Erin Turner	Individual
Gunela Astbrink	Individual
Gerard Goggin	Individual
Nan Bosler	Individual
Rachael Milfull	Individual
Justine Humphry	Individual
Sarah Willson	Individual
Wendy Hick	Individual
Deirdre O'Donnell	Individual

The apologies were accepted by the meeting.

4. Acceptance of Minutes from 2022 AGM

MOTION: That the Minutes be accepted as an accurate record of the previous Annual General Meeting in 2022.

Moved: Holly Raiche

Seconded: Keith Besgrove

Result: CARRIED

5. Chairperson's Report

The Chairperson's Report contained in the ACCAN Annual Report was delivered to the meeting and tabled.

MOTION: That the Chairperson's Report be accepted

Moved: David Havyatt

Seconded: Holly Raiche

Result: CARRIED

6. Adoption of the Auditor's Report

The Auditor's report was tabled and there was no response to the call for questions or comments.

MOTION: That the Auditor's Report for FY 2022-2023 be adopted.

Moved: Vince Humphries **Seconded:** Cheryl Langdon-Orr **Result:** CARRIED

The Chairperson thanked the Finance and Audit Committee: Chris Dodds, Julian Thomas, Keith Besgrove, Vince Humphries and Business Manager and Company Secretary, Yuriko Hoshi, for all their work in the past year.

The Chairperson also acknowledged and thanked the Auditor, Vanessa Patricio of Mosaic Audit & Consulting, for the professional service given over the year.

7. Appointment of Auditor for 2023-2024

MOTION: That Mosaic Audit & Consulting be approved as the Auditor for FY 2023-2024 and that their fee of \$13,500 also be approved.

Moved: David Havyatt **Seconded:** Keith Besgrove **Result:** CARRIED

8. Constitution Amendments

MOTION: That the ACCAN Members approve the changes to the Constitution.

Moved: Holly Raiche **Seconded:** Vince Humphries **Result:** CARRIED

9. Life Membership Nomination

MOTION: That the following nomination for Life Membership be approved.

Mr Len Bytheway be awarded Life Membership of ACCAN.

Moved: Cheryl Langdon-Orr **Seconded:** Ian Binnie **Result:** CARRIED

10. Returning Officer's Report & Declaration of Board Election Ballot Results

The Returning Officer, Yuriko Hoshi, ACCAN Business Manager, reported that 4 ACCAN Directors were concluding their terms on the ACCAN Board at the AGM.

The **retiring** Board members were:

- Dr Scott Winch (resigned from the Board on 16 August 2023)
- Holly Raiche

The Returning Officer reported that **four nominations** had been received to fill the **four vacancies** on the ACCAN Board for three-year terms expiring at the AGM in 2026. These nominations were from:

1. Delia Rickard PSM

2. Dr Scott Hollier
3. Bobbie Blackson
4. David Havyatt

The Returning Officer advised that the following people were elected to the Board:

1. Delia Rickard PSM
2. Dr Scott Hollier
3. Bobbie Blackson
4. David Havyatt

They will join the five **on-going** Directors:

- Julian Thomas
- Victoria Rubensohn AM
- Chris Dodds
- Keith Besgrove
- Vince Humphries

MOTION: That the Returning Officer's report be accepted.

Moved: Holly Raiche

Seconded: Corey Irlam

Result: CARRIED

The Chairperson congratulated the new Directors.

11. Other Business

The Chairperson conveyed the Board's thanks to Holly Raiche whose term concluded on the ACCAN Board. Also, thanks to Dr Scott Winch who resigned from the ACCAN Board.

MOTION: That the Board members be thanked for their contribution to ACCAN and communications consumers over the past year.

Moved: David Havyatt

Seconded: Keith Besgrove

Result: CARRIED

12. Close of Meeting

The Chairperson thanked the members for their attendance and participation.

The meeting closed at 4:42 PM.



Julian Thomas

ACCAN Chairperson

Date: 12 October 2023