



## Australian Communications Consumer Action Network

ACN. 133 719 678

**DRAFT MINUTES**  
for the  
**ANNUAL GENERAL MEETING**  
held on  
**Thursday 29<sup>th</sup> September 2022 4.05pm**  
at  
**VIRTUAL MEETING – ACCESS VIA ZOOM**

### 1. WELCOME

Deirdre O’Donnell, ACCAN Chairperson, welcomed all ACCAN members and guests and declared the ACCAN Annual General Meeting (AGM) open.

The Chairperson acknowledged the traditional owners of the land.

### 2. DECLARATION OF PROXIES – QUORUM COUNT

#### 2.1 PROXIES (WITH APOLOGIES)

Name	Membership/ Organisation	Apology	Proxy	Proxy Holder
ACT Council of Social Service Inc.	Organisation	Yes	Yes	Rebecca Weatherby
Andrew Bush	Individual	Yes	Yes	Chair of the meeting
Barry Melville	Individual	Yes	Yes	Chair of the meeting
Care Inc. (Carmel Franklin)	Organisation	Yes	Yes	Chair of the meeting
Consumer Action Law Centre (Gerard Brody)	Organisation	Yes	Yes	Chair of the meeting
Consumer Credit Legal Service WA (Roberta Grealish)	Organisation	Yes	Yes	Bev Jowle
Consumer Federation of Australia (Gerard Brody)	Organisation	Yes	Yes	Chair of the meeting
Deafness Forum of Australia (Steve Williamson)	Organisation	Yes	Yes	Chair of the meeting
Deborah Fullwood	Individual	Yes	Yes	Keith Besgrove
Derek Wilding	Individual	Yes	Yes	Chair of the meeting

Erin Turner	Individual	Yes	Yes	Chair of the meeting
Gerard Goggin	Individual	Yes	Yes	Chair of the meeting
Gunela Astbrink	Individual	Yes	Yes	Chair of the meeting
Isolated Children's Parents' Association of NSW (Tanya Mitchell)	Organisation	Yes	Yes	Chair of the meeting
Isolated Children's Parents' Association of WA (Sally Brindal)	Organisation	Yes	Yes	Chair of the meeting
Len Bytheway	Individual	Yes	Yes	Chair of the meeting
Nan Bolser	Individual	Yes	Yes	Chair of the meeting
Physical Disability Council of NSW (Serena Ovens)	Organisation	Yes	Yes	Chair of the meeting
Rachael Milfull	Individual	Yes	Yes	Chair of the meeting
Ryan Sengara	Individual	Yes	Yes	Chair of the meeting
Victoria Rubensohn AM	Individual	Yes	Yes	Chair of the meeting
Women's Legal Services Australia (Liz Snell)	Organisation	Yes	Yes	Chair of the meeting
Women's Legal Services NSW (Helen Campbell)	Organisation	Yes	Yes	Chair of the meeting

*Total of 23 Financial Members submitted proxies.*

## 2.2 QUORUM

The ACCAN Constitution (Clause 15.2) states that 20% of Voting Members must be present in person or by proxy. The Chairperson advised the meeting that there was a quorum. A total of 42 ACCAN members were present in person or had given a proxy.

## 2.3 PRESENT

Name	Membership
Andrew Stewart	Individual
Consumer Credit Legal Service WA (Bev Jowle)	Organisation
Bruce Bebbington	Individual
Cheryl Langdon-Orr	Individual
Chris Dodds	Individual
Deirdre O'Donnell	Individual
Holly Raiche	Individual
Ian Binnie	Individual
Julian Thomas	Individual
Keith Besgrove	Individual
auDA (Michael Lewis)	Organisation
Nadia Moffatt	Individual
ACT Council of Social Service Inc. (Rebecca Weatherly)	Organisation
Sandy Ross	Individual
Sarah Wilson	Individual
Scott Winch	Individual

Vince Humphries	Individual
Isolated Children's Parents' Association Australia (Wendy Hick)	Organisation
William Tibben	Individual

*Total of 19 Financial Members present and represented.*

## 2.4 IN ATTENDANCE

Name	Organisation/Association
Andrew Williams	ACCAN CEO
Gareth Downing	ACCAN Deputy CEO
Yuriko Hoshi	ACCAN Returning Officer & Business Manager & Company Secretary
Tanya Karliyuchuk	ACCAN Director of Operations
Richard Van Der Male	ACCAN Digital Assets Manager
Kelly Lindsay	ACCAN Consumer Engagement & Membership Officer
Con Gouskos	ACCAN Policy Officer
Elise Ackland	ACCAN Accessible Telecoms Project Assistant
Megan Ward	ACCAN Senior Economic Adviser
Laetitia Kwan	ACCAN Grants and Research Assistant
Sam Kininmonth	ACCAN Policy Adviser
Sean Brogan	ACCAN Media and Communications Adviser
Kate Evans	ACCAN EA & Events Coordinator. Minute Taker
Kasey Allen	Captioner
Geraldine Shearim	Auslan Interpreter
Alisa Blakeney	Auslan Interpreter
Vanessa Patricio	Mosaic Audit & Consulting. Auditor

## 3. APOLOGIES

Name	Membership
Andrew Bush	Individual
Australian Seniors Computer Clubs Association	Organisation
Barry Melville	Individual
Care Inc. (Carmel Franklin)	Organisation
Consumer Action Law Centre (Gerard Brody)	Organisation
Consumers' Federation of Australia (Gerard Brody)	Organisation
Consumer Policy Research Centre	Organisation
Deafness Forum of Australia (Steve Williamson)	Organisation
David Moffatt	Individual
Deborah Fullwood	Individual

Derek Wilding	Individual
Erin Turner	Individual
Gerard Goggin	Individual
Isolated Children's Parents' Association of WA (Sally Brindal)	Organisation
Isolated Children's Parents' Association of NSW (Tanya Mitchell)	Organisation
Len Bytheway	Individual
Nan Bolser	Individual
Physical Disability Council of NSW (Serena Ovens)	Organisation
Rachael Milfull	Individual
Ryan Sengara	Individual
Victoria Rubensohn AM	Individual
Women's Legal Services Australia (Liz Snell)	Organisation
Women's Legal Services NSW (Helen Campbell)	Organisation

The apologies were accepted by the meeting.

#### 4. ACCEPTANCE OF MINUTES FROM 2021 AGM

**MOTION:** *That the Minutes be accepted as an accurate record of the previous Annual General Meeting in 2021.*

**Moved:** Sarah Wilson

**Seconded:** Holly Raiche

**Result:** **CARRIED**

#### 5. CHAIRPERSON'S REPORT

The Chairperson's Report contained in the ACCAN Annual Report was delivered to the meeting and tabled.

**MOTION:** *That the Chairperson's Report be accepted.*

**Moved:** Keith Besgrove

**Seconded:** Ian Binnie

**Result:** **CARRIED**

#### 6. ADOPTION OF THE AUDITOR'S REPORT

The Auditor's report was tabled and there was no response to the call for questions or comments.

**MOTION:** *That the Auditor's Report for FY 2021-2022 be adopted.*

**Moved:** Chris Dodds

**Seconded:** Nadia Moffatt

**Result: CARRIED**

The Chairperson thanked the Finance and Audit Committee: Chris Dodds, Nadia Moffatt, Julian Thomas, Keith Besgrove, Gareth Downing and Business Manager and Company Secretary, Yuriko Hoshi, for all their work in the past year.

The Chairperson also acknowledged and thanked the Auditor, Vanessa Patricio of Mosaic Audit & Consulting, for the professional service given over the year.

## **7. APPOINTMENT OF AUDITOR FOR 2022-2023**

**MOTION:** *That Mosaic Audit & Consulting be approved as the Auditor for FY 2022-2023 and that their fee of \$12,500 also be approved.*

**Moved:** Julian Thomas  
**Seconded:** Vince Humphries

**Result: CARRIED**

## **8. LIFE MEMBERSHIP NOMINATIONS PROPOSED RESOLUTION**

**MOTION:** That the following nomination for Life Membership be approved.

Mr Andrew Stewart be awarded Life Membership of ACCAN.

**Proposed:** Ian Binnie  
**Seconded:** Nadia Moffatt

**Result: CARRIED**

## **9. RETURNING OFFICER'S REPORT & DECLARATION OF BOARD ELECTION BALLOT RESULTS**

The Returning Officer, Yuriko Hoshi, ACCAN Business Manager, reported that 2 ACCAN Directors were concluding their terms on the ACCAN Board at the AGM.

The **retiring** Board members were:

- Nadia Moffatt
- Sarah Wilson

The Returning Officer reported that **four nominations** had been received to fill the **four vacancies** on the ACCAN Board for three-year terms expiring at the AGM in 2025. These nominations were from:

1. Chris Dodds
2. Scott Winch
3. Vince Humphries
4. Keith Besgrove

The Returning Officer advised that the following people were elected to the Board:

1. Chris Dodds
2. Scott Winch
3. Vince Humphries
4. Keith Besgrove

They will join the five **on-going** Directors:

- Deirdre O'Donnell
- Victoria Rubensohn AM
- Holly Raiche
- Julian Thomas

**MOTION:** *That the Returning Officer's report be accepted.*

**Moved:** Julian Thomas

**Seconded:** Holly Raiche

**Result:** **CARRIED**

The Chairperson congratulated the new Directors.

## 10. OTHER BUSINESS

The Chairperson conveyed the Board's thanks to Nadia Moffatt and Sarah Wilson whose terms conclude on the ACCAN Board. Also, thanks to Gareth Downing who resigned from the ACCAN Board after his successful appointment as Deputy CEO with ACCAN.

**MOTION:** *That the Board members be thanked for their contribution to ACCAN and communications consumers over the past year.*

**Moved:** Chris Dodds

**Seconded:** Holly Raiche

**Result:** **CARRIED**

## 11. CLOSE OF MEETING

The Chairperson thanked the members for their attendance and participation.

The meeting closed at 4.35 PM.

Signature:  \_\_\_\_\_

**Date:** 29 September 2022

**Deirdre O'Donnell**  
**ACCAN Chairperson**