



Australian Communications Consumer Action Network

ACN. 133 719 678

DRAFT MINUTES
for the
ANNUAL GENERAL MEETING
held on
Thursday 16th September 2021 4.03pm
at
VIRTUAL MEETING – ACCESS VIA ZOOM

1. WELCOME

Deirdre O'Donnell, ACCAN Chairperson, welcomed all ACCAN members and guests and declared the ACCAN Annual General Meeting (AGM) open.

The Chairperson acknowledged the traditional owners of the land.

2. DECLARATION OF PROXIES – QUORUM COUNT

2.1 PROXIES (WITH APOLOGIES)

Name	Membership/ Organisation	Apology	Proxy	Proxy Holder
Women's Legal Service Australia	Organisation	Yes	Yes	Chair of the Meeting
Women's Legal Service NSW	Organisation	Yes	Yes	Chair of the Meeting
Deafness Forum of Australia	Organisation	Yes	Yes	Chair of the Meeting
Infoxchange	Organisation	Yes	Yes	Chair of the Meeting
Gerard Goggin	Individual	Yes	Yes	Chair of the Meeting
Ryan Sengara	Individual	Yes	Yes	Chair of the Meeting
Johanna Plante	Individual	Yes	Yes	Chair of the Meeting
Marion McCutcheon	Individual	Yes	Yes	Chair of the Meeting
Holly Raiche	Individual	Yes	Yes	Chair of the Meeting

Total of 9 Financial Members submitted proxies.

2.2 QUORUM

The ACCAN Constitution (Clause 15.2) states that 20% of Voting Members must be present in person or by proxy. The Chairperson advised the meeting that there was a quorum. A total of 54 ACCAN members were present in person or had given a proxy.

2.3 PRESENT

Name	Membership
Andrew Stewart	Individual Member
Bruce Bebbington	Individual Member
Cheryl Langdon-Orr	Individual Member
Chris Dodds	Individual Member
Deirdre O'Donnell	Individual Member
Doug Malcolm	Individual Member
Consumer Action Law Centre - Gerard Brody	Organisational Member
Gunela Astbrink	Individual Member
Ian Binnie	Individual Member
ASCCA - Jennifer Willcox	Organisational Member
Julia Cornwell McKean	Individual Member
Julian Thomas	Individual Member
NSW Farmers - Kathy Rankin	Organisational Member
Keith Besgrove	Individual Member
Len Bytheway	Individual Member
Able Australia - Meredith Prain	Organisational Member
Michael Fraser	Individual Member
Michael Kelland	Individual Member
Nadia Moffatt	Individual Member
Nigel Waters	Individual Member
Cotton Aust - Paul Sloman	Organisational Member
Rachael Milfull	Individual Member
Care FCS - Rachael Milfull	Organisational Member
Digital Gap Initiative Ltd - Renata Zanetti	Organisational Member
Consumer Credit Legal Service WA - Roberta Grealish	Organisational Member
Regional Development Australia Northern Territory (RDA NT) - Robin Gregory	Organisational Member
Sarah Wilson	Individual Member
Victoria Rubensohn	Individual Member
Isolated Children's Parents' Association Australia - Wendy Hick	Organisational Member
William Tibben	Individual Member

Total of 30 Financial Members present and represented.

2.4 IN ATTENDANCE

Name	Organisation/Association
Teresa Corbin	ACCAN CEO
Andrew Williams	ACCAN Deputy CEO
Yuriko Hoshi	ACCAN Returning Officer & ACCAN Business Manager & Company Secretary
Richard Van Der Male	ACCAN Digital Assets Manager
Kelly Lindsay	ACCAN Consumer Engagement & Membership Officer
Melyssa Troy	Media and Communications Manager
Meredith Lea	Policy Manager
Tanya Karliychuk	Grants and Research Manager
Tracy Ball	Captioner
David McQuiggin	Auslan Interpreter
Alisa Blakeney	Auslan Interpreter
Vanessa Patricio	ACCAN Auditor
Kate Evans	ACCAN EA & Events Coordinator. Minute Taker
Nan Bosler	Observer
Susan Hugget	Observer

3. APOLOGIES

Name	Membership
Women's Legal Service Australia	Organisational
Women's Legal Service NSW	Organisational
Deafness Forum of Australia	Organisational
Infoxchange	Organisational
Gerard Goggin	Individual
Ryan Sengara	Individual
Johanna Plante	Individual
Marion McCutcheon	Individual
Holly Raiche	Individual
Robin Wilkinson	Individual
Jess Sharp	Individual

The apologies were accepted by the meeting.

4. ACCEPTANCE OF MINUTES FROM 2020 AGM

MOTION: *That the Minutes be accepted as an accurate record of the previous Annual General Meeting in 2020.*

Moved: Victoria Rubensohn

Seconded: Julian Thomas

Result: CARRIED

5. CHAIRPERSON'S REPORT

The Chairperson's Report contained in the ACCAN Annual Report was delivered to the meeting and tabled.

MOTION: *That the Chairperson's Report be accepted.*

Moved: Chris Dodds

Seconded: Doug Malcolm

Result: CARRIED

6. ADOPTION OF THE AUDITOR'S REPORT

The Auditor's report was tabled and there was no response to the call for questions or comments.

MOTION: *That the Auditor's Report for FY 2020-2021 be adopted.*

Moved: Nadia Moffatt

Seconded: Ian Binnie

Result: CARRIED

The Chairperson thanked the Finance and Audit Committee, Chris Dodds, Nadia Moffatt, Julian Thomas and Keith Besgrove, Gareth Downing and Business Manager and Company Secretary - Yuriko Hoshi for all their work in the past year.

The Chairperson also acknowledged and thanked the Auditor, Vanessa Patricio of Mosaic Auditing & Consulting, for the professional service given over the year.

7. APPOINTMENT OF AUDITOR FOR 2019-2020

MOTION: *That Mosaic Auditing & Consulting be approved as the Auditor for FY 2021-2022 and that their fee of \$12,500 also be approved.*

Moved: Nadia Moffatt

Seconded: Chris Dodds

Result: CARRIED

8. LIFE MEMBERSHIP NOMINATIONS PROPOSED RESOLUTION

MOTION: That the following two nominations for Life Membership be approved.

Ms Robin Wilkinson be awarded Life Membership of ACCAN.

Result: CARRIED

9. RETURNING OFFICER'S REPORT & DECLARATION OF BOARD ELECTION BALLOT RESULTS

The Returning Officer Yuriko Hoshi, ACCAN Business Manager, reported that 3 ACCAN Directors were concluding their terms on the ACCAN Board at the AGM.

The **retiring** Board members were:

- Chris Dodds
- Heron Loban
- Julian Thomas

The Returning Officer reported that **two nominations** had been received to fill the **three vacancies** on the ACCAN Board for three-year terms expiring at the AGM in 2024. These nominations were from:

1. Victoria Rubensohn AM
2. Julian Thomas

The Returning Officer advised that the following people were elected to the Board:

1. Victoria Rubensohn AM
2. Julian Thomas

They will join the six **on-going** Directors:

- Deirdre O'Donnell
- Keith Besgrove
- Sarah Wilson
- Nadia Moffatt
- Holly Raiche
- Gareth Downing

MOTION: *That the Returning Officer's report be accepted.*

Moved: Rachael Milful

Seconded: Renata Zanetti

Result: CARRIED

The Chairperson congratulated the new Directors.

10. OTHER BUSINESS

The Chairperson conveyed the Board's thanks to Chris Dodds and Heron Loban who's terms conclude on the ACCAN Board at this meeting after 6 and 3 years' service respectively.

MOTION: *That the Board members be thanked for their contribution to ACCAN and Communications Consumers over the past year.*

Moved: Nadia Moffatt

Seconded: Victoria Rubensohn AM

Result: **CARRIED**

11. SPECIAL ACKNOWLEDGEMENT

The ACCAN Chairperson also asks that members thank ACCAN staff Richard Van Der Male who has now served ACCAN for 10 years. Richard has been presented with an award to acknowledge his dedication and loyalty to ACCAN.

The ACCAN Chairperson also asks that members thank ACCAN CEO Teresa Corbin. Teresa finishes with ACCAN at the end of October, and I would like to acknowledging her enormous contribution to telecommunications consumers during her 12 years at ACCAN; 11 of which as CEO. Thank you, Teresa, on behalf of all ACCAN members.

12. CLOSE OF MEETING

The Chairperson thanked the members for their attendance and participation.

The meeting closed at 4.35 PM.

Signature: _____ **Date:** _____

Deirdre O'Donnell
ACCAN Chairperson