

# Australian Communications Consumer Action Network

**ACN. 133 719 678**

### DRAFT MINUTES

for the

## ANNUAL GENERAL MEETING

held on

## Thursday 29th September 2022 4.05pm

at

**VIRTUAL MEETING – ACCESS VIA ZOOM**

1. **WELCOME**

Deirdre O’Donnell, ACCAN Chairperson, welcomed all ACCAN members and guests and declared the ACCAN Annual General Meeting (AGM) open.

The Chairperson acknowledged the traditional owners of the land.

**2. DECLARATION OF PROXIES – QUORUM COUNT**

**2.1 PROXIES (WITH APOLOGIES)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Membership/Organisation** | **Apology** | **Proxy** | **Proxy Holder** | |
| ACT Council of Social Service Inc. | Organisation | Yes | Yes | Rebecca Weatherby | |
| Andrew Bush | Individual | Yes | Yes | Chair of the meeting | |
| Barry Melville | Individual | Yes | Yes | Chair of the meeting | |
| Care Inc. (Carmel Franklin) | Organisation | Yes | Yes | Chair of the meeting | |
| Consumer Action Law Centre (Gerard Brody) | Organisation | Yes | Yes | Chair of the meeting | |
| Consumer Credit Legal Service WA (Roberta Grealish) | Organisation | Yes | Yes | Bev Jowle | |
| Consumer Federation of Australia (Gerard Brody) | Organisation | Yes | Yes | Chair of the meeting | |
| Deafness Forum of Australia (Steve Williamson) | Organisation | Yes | Yes | Chair of the meeting | |
| Deborah Fullwood | Individual | Yes | Yes | Keith Besgrove | |
| Derek Wilding | Individual | Yes | Yes | Chair of the meeting | |
| Erin Turner | Individual | Yes | Yes | Chair of the meeting | |
| Gerard Goggin | Individual | Yes | Yes | Chair of the meeting | |
| Gunela Astbrink | Individual | Yes | Yes | Chair of the meeting | |
| Isolated Children's Parents' Association of NSW (Tanya Mitchell) | Organisation | Yes | Yes | Chair of the meeting | |
| Isolated Children's Parents' Association of WA (Sally Brindal) | Organisation | Yes | Yes | Chair of the meeting | |
| Len Bytheway | Individual | Yes | Yes | Chair of the meeting | |
| Nan Bolser | Individual | Yes | Yes | Chair of the meeting | |
| Physical Disability Council of NSW (Serena Ovens) | Organisation | Yes | Yes | Chair of the meeting | |
| Rachael Milfull | Individual | Yes | Yes | Chair of the meeting | |
| Ryan Sengara | Individual | Yes | Yes | Chair of the meeting | |
| Victoria Rubensohn AM | Individual | Yes | Yes | Chair of the meeting | |
| Women's Legal Services Australia (Liz Snell) | Organisation | Yes | Yes | Chair of the meeting | |
| Women's Legal Services NSW (Helen Campbell) | Organisation | Yes | Yes | Chair of the meeting | |
| *Total of 23 Financial Members submitted proxies.* | | | | |

**2.2 QUORUM**

The ACCAN Constitution (Clause 15.2) states that 20% of Voting Members must be present in person or by proxy. The Chairperson advised the meeting that there was a quorum. A total of 42 ACCAN members were present in person or had given a proxy.

**2.3 PRESENT**

|  |  |
| --- | --- |
| **Name** | **Membership** |
| Andrew Stewart | Individual |
| Consumer Credit Legal Service WA (Bev Jowle) | Organisation |
| Bruce Bebbington | Individual |
| Cheryl Langdon-Orr | Individual |
| Chris Dodds | Individual |
| Deirdre O'Donnell | Individual |
| Holly Raiche | Individual |
| Ian Binnie | Individual |
| Julian Thomas | Individual |
| Keith Besgrove | Individual |
| auDA (Michael Lewis) | Organisation |
| Nadia Moffatt | Individual |
| ACT Council of Social Service Inc. (Rebecca Weatherly) | Organisation |
| Sandy Ross | Individual |
| Sarah Wilson | Individual |
| Scott Winch | Individual |
| Vince Humphries | Individual |
| Isolated Children's Parents' Association Australia (Wendy Hick) | Organisation |
| William Tibben | Individual |

*Total of 19 Financial Members present and represented.*

**2.4 IN ATTENDANCE**

|  |  |
| --- | --- |
| **Name** | **Organisation/Association** |
| Andrew Williams | ACCAN CEO |
| Gareth Downing | ACCAN Deputy CEO |
| Yuriko Hoshi | ACCAN Returning Officer & Business Manager & Company Secretary |
| Tanya Karliychuk | ACCAN Director of Operations |
| Richard Van Der Male | ACCAN Digital Assets Manager |
| Kelly Lindsay | ACCAN Consumer Engagement & Membership Officer |
| Con Gouskos | ACCAN Policy Officer |
| Elise Ackland | ACCAN Accessible Telecoms Project Assistant |
| Megan Ward | ACCAN Senior Economic Adviser |
| Laetitia Kwan | ACCAN Grants and Research Assistant |
| Sam Kininmonth | ACCAN Policy Adviser |
| Sean Brogan | ACCAN Media and Communications Adviser |
| Kate Evans | ACCAN EA & Events Coordinator. Minute Taker |
| Kasey Allen | Captioner |
| Geraldine Shearim | Auslan Interpreter |
| Alisa Blakeney | Auslan Interpreter |
| Vanessa Patricio | Mosaic Audit & Consulting. Auditor |

**3. APOLOGIES**

|  |  |
| --- | --- |
| **Name** | **Membership** |
| Andrew Bush | Individual |
| Australian Seniors Computer Clubs Association | Organisation |
| Barry Melville | Individual |
| Care Inc. (Carmel Franklin) | Organisation |
| Consumer Action Law Centre (Gerard Brody) | Organisation |
| Consumers’ Federation of Australia (Gerard Brody) | Organisation |
| Consumer Policy Research Centre | Organisation |
| Deafness Forum of Australia (Steve Williamson) | Organisation |
| David Moffatt | Individual |
| Deborah Fullwood | Individual |
| Derek Wilding | Individual |
| Erin Turner | Individual |
| Gerard Goggin | Individual |
| Isolated Children's Parents' Association of WA (Sally Brindal) | Organisation |
| Isolated Children's Parents' Association of NSW (Tanya Mitchell) | Organisation |
| Len Bytheway | Individual |
| Nan Bolser | Individual |
| Physical Disability Council of NSW (Serena Ovens) | Organisation |
| Rachael Milfull | Individual |
| Ryan Sengara | Individual |
| Victoria Rubensohn AM | Individual |
| Women's Legal Services Australia (Liz Snell) | Organisation |
| Women's Legal Services NSW (Helen Campbell) | Organisation |

The apologies were accepted by the meeting.

**4. ACCEPTANCE OF MINUTES FROM 2021 AGM**

**MOTION:** *That the Minutes be accepted as an accurate record of the previous Annual General Meeting in 2021.*

**Moved:** Sarah Wilson

**Seconded:** Holly Raiche

**Result: CARRIED**

**5. CHAIRPERSON’S REPORT**

The Chairperson’s Report contained in the ACCAN Annual Report was delivered to the meeting and tabled.

**MOTION:** *That the Chairperson’s Report be accepted.*

**Moved:** Keith Besgrove

**Seconded:** Ian Binnie

**Result: CARRIED**

**6. ADOPTION OF THE AUDITOR’S REPORT**

The Auditor’s report was tabled and there was no response to the call for questions or comments.

**MOTION:** *That* *the Auditor’s Report for FY 2021-2022 be adopted.*

**Moved:** Chris Dodds

**Seconded:** Nadia Moffatt

**Result: CARRIED**

The Chairperson thanked the Finance and Audit Committee: Chris Dodds, Nadia Moffatt, Julian Thomas, Keith Besgrove, Gareth Downing and Business Manager and Company Secretary, Yuriko Hoshi, for all their work in the past year.

The Chairperson also acknowledged and thanked the Auditor, Vanessa Patricio of Mosaic Audit & Consulting, for the professional service given over the year.

**7. APPOINTMENT OF AUDITOR FOR 2022-2023**

**MOTION:** *That Mosaic Audit & Consulting be approved as the Auditor for FY 2022-2023 and that their fee of $12,500 also be approved.*

**Moved:** Julian Thomas

**Seconded:** Vince Humphries

**Result: CARRIED**

**8. LIFE MEMBERSHIP NOMINATIONS**

**PROPOSED RESOLUTION**

**MOTION:** That the following nomination for Life Membership be approved.

Mr Andrew Stewart be awarded Life Membership of ACCAN.

**Proposed:** Ian Binnie

**Seconded:** Nadia Moffatt

**Result: CARRIED**

**9. RETURNING OFFICER’S REPORT &**

**DECLARATION OF BOARD ELECTION BALLOT RESULTS**

The Returning Officer, Yuriko Hoshi, ACCAN Business Manager, reported that 2 ACCAN Directors were concluding their terms on the ACCAN Board at the AGM.

The **retiring** Board members were:

* Nadia Moffatt
* Sarah Wilson

The Returning Officer reported that **four nominations** had been received to fill the **four vacancies** on the ACCAN Board for three-year terms expiring at the AGM in 2025. These nominations were from:

1. Chris Dodds
2. Scott Winch
3. Vince Humphries
4. Keith Besgrove

The Returning Officer advised that the following people were elected to the Board:

1. Chris Dodds
2. Scott Winch
3. Vince Humphries
4. Keith Besgrove

They will join the five **on-going** Directors:

* Deirdre O’Donnell
* Victoria Rubensohn AM
* Holly Raiche
* Julian Thomas

**MOTION:** *That the Returning Officer’s report be accepted.*

**Moved:** Julian Thomas

**Seconded:** Holly Raiche

**Result: CARRIED**

The Chairperson congratulated the new Directors.

**10. OTHER BUSINESS**

The Chairperson conveyed the Board’s thanks to Nadia Moffatt and Sarah Wilson whose terms conclude on the ACCAN Board. Also, thanks to Gareth Downing who resigned from the ACCAN Board after his successful appointment as Deputy CEO with ACCAN.

**MOTION:** *That the Board members be thanked for their contribution to ACCAN and communications consumers over the past year.*

**Moved:** Chris Dodds

**Seconded:** Holly Raiche

**Result: CARRIED**

**11. CLOSE OF MEETING**

The Chairperson thanked the members for their attendance and participation.

The meeting closed at 4.35 PM.



**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: 29 September 2022**

**Deirdre O’Donnell**

**ACCAN Chairperson**