



Australian Communications Consumer Action Network

ACN. 133 719 678

DRAFT MINUTES
for the
ANNUAL GENERAL MEETING
held on
Thursday 12th September 2019 4.05pm
at
AERIAL UTS, 235 JONES STREET, ULTIMO NSW

1. WELCOME

Deirdre O'Donnell, ACCAN Chairperson, welcomed all ACCAN members and guests and declared the ACCAN Annual General Meeting (AGM) open.

The Chairperson acknowledged the traditional owners of the land.

2. DECLARATION OF PROXIES – QUORUM COUNT

2.1 QUORUM

The ACCAN Constitution (Clause 15.2), states that 20% of Voting Members must be present in person or by proxy. The Chairperson advised the meeting that there was a Quorum. A total of 41 ACCAN members were present in person or had given a proxy.

2.2 PROXIES (WITH APOLOGIES)

Name	Membership/ Organisation	Apology	Proxy	Proxy Holder
ACT Council of Social Service Inc	Organisation	Yes	Yes	To the Chair
Care Inc.	Organisation	Yes	Yes	To the Chair
Consumer Credit Legal Service WA	Organisation	Yes	Yes	To the Chair
Council on the Ageing Australia	Organisation	Yes	Yes	To the Chair
Deaf Society	Organisation	Yes	Yes	To the Chair
Financial Rights Legal Centre	Organisation	Yes	Yes	To the Chair

Uniting Care Wesley Bowden	Organisation	Yes	Yes	To the Chair
Wamboin Communications Action Group	Organisation	Yes	Yes	To the Chair
Women's Legal Services Australia	Organisation	Yes	Yes	To the Chair
Bobbie Blackson	Individual	Yes	Yes	To the Chair
Andrew D'A. E. Bush	Individual	Yes	Yes	To the Chair
Ian Butterworth	Individual	Yes	Yes	To the Chair
Len Bytheway	Individual	Yes	Yes	To the Chair
Barry Melville	Individual	Yes	Yes	To the Chair
Rachael Milfull	Individual	Yes	Yes	To the Chair
Johanna Plante	Individual	Yes	Yes	To the Chair
Victoria Rubensohn	Individual	Yes	Yes	To the Chair
Ryan Sengara	Individual	Yes	Yes	To the Chair
Nigel Waters	Individual	Yes	Yes	To the Chair
Derek Wilding	Individual	Yes	Yes	To Victoria Rubensohn

Total of 20 Financial Members submitted proxies.

2.3 PRESENT

Name	Membership
Bruce Bebbington	Individual
Ian Binnie	Individual
Nan Bosler	Individual
Chris Dodds	Individual
David Moffatt	Individual
Nadia Moffatt	Individual
Malcolm Moore	Individual
Deirdre O'Donnell	Individual
Holly Raiche	Individual
Gordon Renouf	Individual
Sue Salthouse	Individual
Julian Thomas	Individual
Ann Waterford	Individual
Sarah Wilson	Individual
Australian Seniors Computer Clubs Association	Organisation
Consumer Action Law Centre	Organisation
Consumers' Federation of Australia	Organisation
Digital Tasmania	Organisation
Isolated Children's Parents Association Australia	Organisation
National Farmers Federation	Organisation
Westjustice	Organisations

Total of 21 Financial Members present and represented.

2.4 IN ATTENDANCE

Name	Organisation/Association
Teresa Corbin	ACCAN CEO
Andrew Williams	ACCAN Director of Operations
Yuriko Hoshi	ACCAN Returning Officer & ACCAN Business Manager
Una Lawrence	ACCAN Director of Policy
Tanya Karlychuk	ACCAN Grants & Research Officer
Richard Van Der Male	ACCAN Digital Assets Manager
Wayne Hawkins	ACCAN Director of Inclusion
Rebekah Sarkoezy	ACCAN Policy Officer
Gareth Downing	ACCAN Senior Policy Officer
Melyssa Troy	ACCAN Media and Communications Officer
Kelly Lindsay	ACCAN Consumer Engagement & Membership Officer
Meredith Lea	ACCAN ATP Project Officer
Nathaniel Morrison	ACCAN Jnr Graphics Designer
Deane & Tina Fallows	Captioners
Anthony Ashby	ACCAN Auditor (By Phone)
Kate Evans	ACCAN EA & Events Coordinator. Minute Taker

3. APOLOGIES

Name	Membership
ACT Council of Social Service Inc	Organisation
Care Inc	Organisation
Consumer Credit Legal Service WA	Organisation
COTA - Ian Yates	Organisation
Financial Rights Legal Centre	Organisation
The Deaf Society	Organisation
Uniting Care Wesley Bowden	Organisation
Wamboin Communications Action Group	Organisation
Women's Legal Services Australia	Organisation
Bobbie Blackson	Individual
Andrew D'A. E. Bush	Individual
Ian Butterworth	Individual
Len Bytheway	Individual
Barry Melville	Individual
Rachael Milfull	Individual
Johanna Plante	Individual
Victoria Rubensohn	Individual
Ryan Sengara	Individual

Nigel Waters	Individual
Derek Wilding	Individual
Lauren Solomon	Individual

The apologies were accepted by the meeting.

The Chairperson asked the attending staff of ACCAN to stand and along with the Board thanked them for their hard work over the year and for the excellent ACCANect 2019 Conference.

4. ACCEPTANCE OF MINUTES FROM 2018 AGM

MOTION: *That the Minutes from the 2018 AGM be approved.*

Moved: Holly Raiche

Seconded: Ian Binnie

Result: **CARRIED**

5. CHAIRPERSON'S REPORT

The Chairperson's Report contained in the ACCAN Annual Report was delivered to the meeting and tabled.

MOTION: *That the Chairperson's Report be accepted.*

Moved: Julian Thomas

Seconded: Chris Dodds

Result: **CARRIED**

6. ADOPTION OF THE AUDITOR'S REPORT

The Auditor's report was tabled and there was no response to the call for questions or comments.

MOTION: *That the Auditor's Report for FY 2018-2019 be adopted.*

Moved: Nadia Moffatt

Seconded: Andrew Connor

Result: **CARRIED**

The Chairperson thanked the Finance and Audit Committee along with the Business Manager and Company Secretary, Yuriko Hoshi, for their hard work during the past year.

The Chairperson also acknowledged and thanked the Auditor, Anthony Ashby of Ashby & Co for the excellent service given over the past five years.

7. APPOINTMENT OF AUDITOR FOR 2019-2020

MOTION: *That Vanessa Patricio of Mosaic Audit & Consulting be approved as the Auditor for FY 2019-2020 and that her fee of \$13,000 also be approved.*

Moved: Chris Dodds

Seconded: Malcolm Moore

Result: **CARRIED**

8. LIFE MEMBERSHIP NOMINATIONS PROPOSED RESOLUTION

MOTION: That the following five nominations for Life Membership be approved.

Ian Binnie be awarded Life Membership of ACCAN.

Moved: Sarah Wilson **Seconded:** Holly Raiche

Nan Bosler be awarded Life Membership of ACCAN.

Moved: Chris Dodds **Seconded:** Holly Raiche

Gerard Goggin be awarded Life Membership of ACCAN.

Moved: Holly Raiche **Seconded:** Chris Dodds

Johanna Plante be awarded Life Membership of ACCAN.

Moved: Julian Thomas **Seconded:** Holly Raiche

Sue Salthouse be awarded Life Membership of ACCAN.

Moved: Sarah Wilson **Seconded:** Holly Raiche

Result: **CARRIED**

9. RETURNING OFFICER'S REPORT & DECLARATION OF BOARD ELECTION BALLOT RESULTS

Yuriko Hoshi, ACCAN Business Manager, is the Returning Officer. Phil Lewis, principal of Elections Australia, assisted with the ballot count.

The Returning Officer's Report was distributed to the meeting and tabled. The Returning Officer reported that 3 ACCAN Directors were concluding their terms on the ACCAN Board at the AGM.

The **retiring** Board members are:

- Dean Barton-Smith
- Sarah Wilson
- Nadia Moffatt

The Returning Officer also reported that **four nominations** had been received to fill the **three vacancies** on the ACCAN Board for three-year terms expiring at the AGM in 2019.

These nominations were from:

1. Scott Hollier
2. Sarah Wilson
3. Nadia Moffatt
4. Keith Besgrove

The Returning Officer advised the outcome of the election and that the following people were elected to the Board:

1. Sarah Wilson
2. Nadia Moffatt
3. Keith Besgrove

They will join the six **on-going** Directors:

- Deirdre O'Donnell
- Chris Dodds
- Victoria Rubensohn
- Holly Raiche
- Julian Thomas
- Heron Loban

MOTION: *That the Returning Officer's report be accepted.*

Moved: Ian Binnie

Seconded: Holly Raiche

Result: **CARRIED**

The Chairperson congratulated the newly elected Directors.

10. OTHER BUSINESS

The Chairperson conveyed the Board's thanks to Dean Barton-Smith for his contribution to ACCAN and communications consumers over the term of his position on the Board.

MOTION: *That Dean Barton-Smith be thanked for his contribution to ACCAN and Communications Consumers.*

Moved: Nan Bosler

Seconded: David Moffatt

Result: **CARRIED**

11. SPECIAL ACKNOWLEDGEMENT

The ACCAN Chairperson also asked the members to thank two ACCAN staff who have now served ACCAN for 10 years.

Yuriko Hoshi, Business Manager and Teresa Corbin, CEO were presented with awards to acknowledge their dedication and loyalty to ACCAN.

11. CLOSE OF MEETING

The Chairperson thanked the members for their attendance and participation.

The meeting closed at 4.28 PM.

Signature: _____ **Date:** _____

Deirdre O'Donnell
ACCAN Chairperson